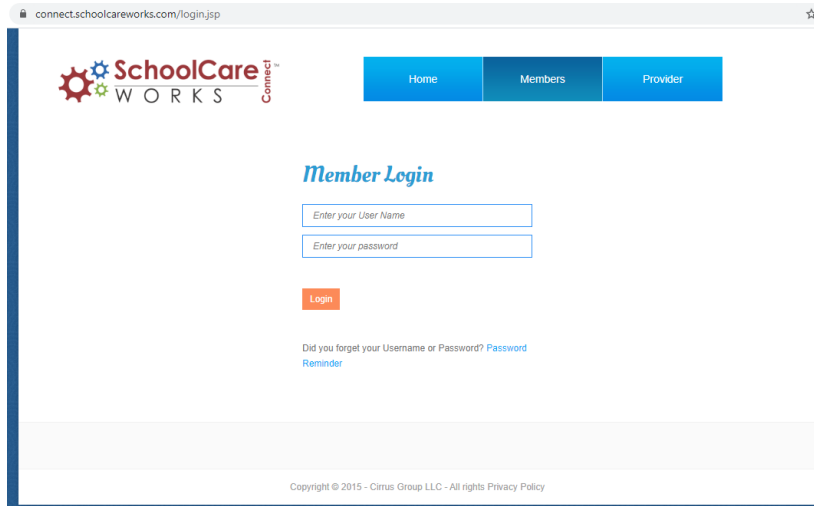
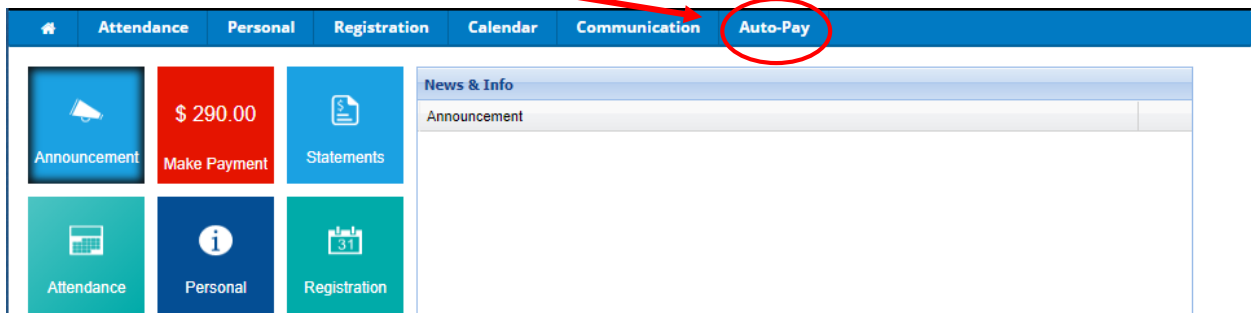


Signing Up for Auto Pay

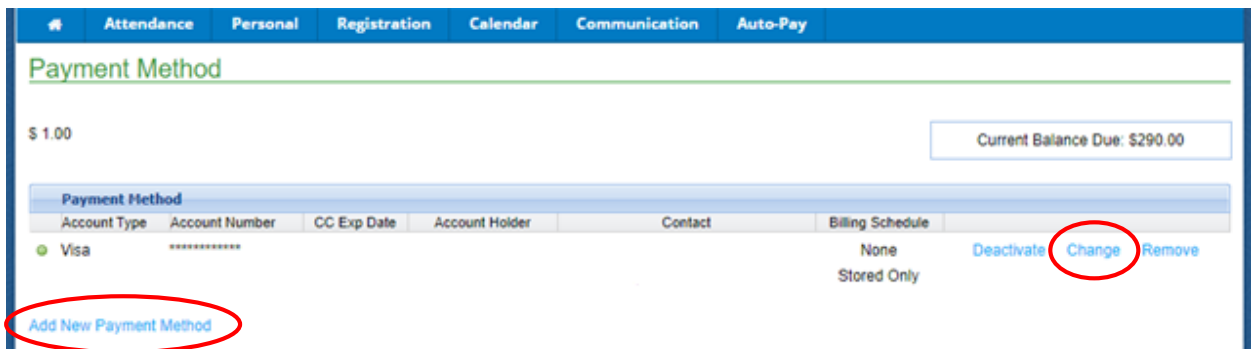


Sign into your School Care Works Parent Portal account.

Select the Auto-Pay tab across the top.



Your previously used credit card information will show up here, or add new payment method. Then select "Change".



Make sure your information is correct, and then select **UPDATE** to activate the auto pay option. This means that you agree to have the programs full amount charged on the last business day of each month.

Attendance Personal Registration Calendar Communication Auto-Pay

Payment Method

\$ 1.00 Current Balance Due: \$290.00

| Account Type | Account Number | CC Exp Date | Account Holder | Contact | Billing Schedule | |
|--------------|----------------|-------------|----------------|---------|---------------------|--------------------------|
| Visa | ***** | | | | None Stored Only | Deactivate Change Remove |

[Add New Payment Method](#)

Change Existing Payment Method

Account Holder: First name Last name

Account Address:

Account City:

Account State:

Account Zip: 5 digits(ex: #####)

Holder Email:

Phone Number: 10 digits(ex: ###-###-####)

Credit/Debit Card Information

Stored Account: ***** [Edit account on file](#)

By registering this payment method, you agree that the entire balance due from your account will be charged when this process is initiated

UPDATE

It will then ask for confirmation of your decision, select **OK**. It will then direct you to the confirmation page. Your auto payment is now set up!

connect.schoolcareworks.com says

By Agreeing you accept the terms of service. You agree to allow your center to charge your auto-pay account for balances due for current and past due amounts.

OK

Cancel
